

**CHASSSELL TOWNSHIP SCHOOL  
Board of Education  
Regular Meeting  
January 17, 2011**

The Chassell Township School Board of Education met on Monday, January 17, 2011, in the library. President Chris Holmes called the meeting to order at 5:38 p.m.

Present: Doug Hamar, Ken Kytta, Suzanna Tuomi, Lynn Gierke, Chris Holmes

Absent: Carl Olson, Chris Sayen

Guests: Stacey Kukkonen (Daily Mining Gazette)

Regular Board Meeting – December 20, 2010 – Ken Kytta moved, seconded by Doug Hamar, to approve the minutes of the regular meeting on December 20, 2010, as presented. Motion carried with all members voting AYE.

Treasurer's Report - Doug Hamar reported an income of \$166,095.65, Expenses of \$223,589.35, a transfer to the Athletic Fund of \$2,017.48, leaving a deficit Net Income balance of ( \$59,511.18) for the period of July 1, 2010 through December 31, 2010. The General Fund Cash & Investment Balance as of December 31, 2010 was \$258,723.28.

Ken Kytta moved, seconded by Suzanna Tuomi, to approve the treasurer's report, petty cash report, and to pay the December bills as submitted. Motion carried on a roll call vote:

AYES: Doug Hamar, Ken Kytta, Suzanna Tuomi, Lynn Gierke, Chris Holmes  
NAYS: None

**COMMUNICATIONS**

**A. Principals Items**

a. Donation - Aire Care donated six full drill sets with batteries and two Sawzalls to our high school shop classes.

b. Geography Bee – students in fourth through eighth grade participated. The Geography Bee works similar to a Spelling Bee competition in which students take turns answering questions in the class; the last two standing in each classroom then compete against each other. The top three place winners were:

1. Amanda Jarvi (8<sup>th</sup> Grade)
2. Lars Daavetila (7<sup>th</sup> Grade)
3. Logan Tervo (6<sup>th</sup> Grade)

c. Service Learning Program Impact – A mid-year progress report for Service Learning has revealed the following Service Learning Program numbers:

- i. Total number of teachers involved = 8
- ii. Total number of students participating = 120
- iii. Total number of student hours = 4,139
- iv. Total number of school days to-date = 74 days

d. The Elementary Fund received a check for \$268.99 from Econo Foods as part of the "We Share" program.

e. The Elementary Fund received a check for \$178.60 from General Mills, Box Top for Education Program.

- B. Superintendent's Items
- a. Gogebic Community College – will begin a full slate of classes for Spring semester starting Monday, January 17, 2011.
  - b. Dishwasher Lease – the kitchen had a 5-year lease agreement through Reinhart Foods for the dishwasher in the kitchen. The final lease payment was made in December.
  - c. Legislative Luncheon – Local Superintendents, along with many school board members met with State Senator Tom Casperson and State Representative Matt Huuki on Thursday, January 6, 2011. The luncheon program was very well received and the legislators are now aware of the many struggles the districts throughout the U.P. have.
  - d. Teacher Evaluation Model – A discussion was had at the superintendent's round table meeting this month with regard to a draft of a "Teacher Evaluation Model", which was developed by an ad hoc committee. Mr. Harbor, the CISD Superintendent, indicated that the model was developed as a draft for use by local schools if they desire. Local superintendents must address the evaluation model through their bargaining units prior to beginning the process of using the said model. Also noted, the model may be changed to meet individual district needs if necessary.

- e. CTE Construction Trades Class – the CISD has talked about adding a new CTE Construction Trade Class beginning with the 2011-12 school year. A few districts have inquired about the possibility of providing the offering. As of right now, Chassell and Jeffers will keep the same arrangement as is and not participate.
- f. Joe Zerbst (Upward Bound) made a presentation to the superintendents about the "Keweenaw College Access Network". Mr. Zerbst indicated that the prime objective of the KCAN is to increase postsecondary awareness, access, and success of students served by the CISD.
- g. School Board Appreciation – Thank you to our school board members for all that they do. January is National School Board Recognition month, and for this reason, a special dessert had been made by the food service personnel.

### COMMITTEE REPORTS

- A. CCISD Report – No report this month.
- B. CASB Report – As noted above, a Legislative luncheon was held on Thursday, January 6, 2011. (Please see section "C" under the superintendent items).
- C. Negotiation Committee – Note: Need to be scheduled.

### DISCUSSION ITEMS

- A. Facebook Fan Page
- B. Student Liaison with Chassell Township Board
- C. Property purchase update – transaction to be completed by the end of January 2011.
- D. Cafeteria Plan through BASIC (annual review and renewal)
- E. Roof Bonds – place an article in the next newsletter (Panther Pawse); offer the same information as a "tax bill stuffer" for those individuals that do not receive the newsletter.
- F. Superintendent Evaluation – to be completed and return to Chris Holmes by February 21, 2011.
- G. Reminder – Election Deadline – Nomination of Board Candidates is February 8, 2011.

**ACTION ITEMS**

a. Donation—Ken Kytta moved, seconded by Suzanna Tuomi, to send a thank you note to Aire Care for the donation of six full drill sets with batteries and two Sawzalls to our high school shop classes. Motion carried with all members voting AYE.

b. Geography Bee — Ken Kytta moved, seconded by Suzanna Tuomi, to send letters of congratulations to the following Geography Bee winners:

1. Amanda Jarvi (8<sup>th</sup> Grade)
2. Lars Daavettia (7<sup>th</sup> Grade)
3. Logan Tervo (6<sup>th</sup> Grade)

Motion carried with all members voting AYE.

c. Facebook Fan Page— Ken Kytta moved, seconded by Suzanna Tuomi, to authorize the district to develop a Facebook Fan Page. Motion carried with all members voting AYE.

d. Student Liaison — Ken Kytta moved, seconded by Doug Hamar, to authorize a volunteer Student Liaison(s) (no more than 2 ea) at the township meetings. The role of the student(s) would be expected to: (1) attend the township meetings on the 2<sup>nd</sup> Wednesday of each month, (2) bring ideas back to the district about ways that our school can partner with the Township Board to serve the community and (3) offer a youth perspective and voice on community issues. Benefits of participating in this program will include: (1) experience with local government and the decision-making process, (2) a chance to share concerns about youth in our community, (3) an opportunity to serve Chassell Schools and Chassell Township and (4) development of interpersonal skills and civic responsibility. Motion carried with all members voting AYE.

e. Cafeteria Plan under Section 125 — Suzanna Tuomi moved, seconded by Ken Kytta, to renew the annual resolution for the Cafeteria Plan under Section 125 with BASIC. (A copy of the resolution is attached). Motion carried with all members voting AYE.

f. Resolution for Tender Offer — Lynn Gierke moved, seconded by Doug Hamar, to authorize The Huntington National Bank, Grand Rapids, Michigan, to send tender offers to holders of the Bonds and to pay the principal of, accrued interest on and premium authorized herein to the holders of the Bonds so tendered; thereby saving the taxpayers 2 years in bond payments. (Resolution attached). Motion carried on a roll call vote:

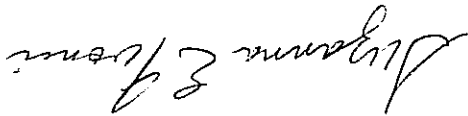
AYES: Doug Hamar, Ken Kytta, Suzanna Tuomi, Lynn Gierke, Chris Holmes  
NAYS: None

g. Next board meeting — Monday, February 21, 2011, 5:30 p.m., School Library.

Ken Kytta moved, seconded by Suzanna Tuomi, to adjourn the meeting at 6:04 p.m. Motion carried with all members voting AYE.

Approved:

Secretary:



President:

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
Chassell Township Schools**

WHEREAS, the Board of Directors of Chassell Township Schools deems it to be in the best interest of its employees and officers to adopt, amend or restate its Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, as amended, be it

RESOLVED, that the Board of Directors hereby adopts and approves this Cafeteria Plan as amended and restated to become effective as of 01/01/2011 pursuant to the Adoption Agreement and Cafeteria Plan which are attached hereto;

RESOLVED FURTHER, that the President of the Chassell Township Schools shall have the authority to:

- a. execute this Adoption Agreement and Amended Cafeteria Plan, and other documents and agreements as may be necessary to implement the Plan;

- b. appoint a plan administrator for such plan, and change such administrator from time to time with the advice and consent of the Board of Directors;

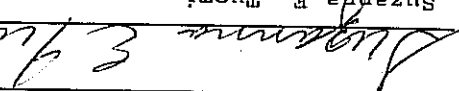
- c. contract with BASIC to provide assistance to the plan administrator in establishing and maintaining such plan; and

RESOLVED FURTHER, that the Secretary of the Board is directed to enter a copy of this Adoption Agreement and this Cafeteria Plan, as amended, into the records of this Institution, and into the minutes of this meeting.

**CERTIFICATION**

The foregoing is a true copy of a resolution duly adopted by the Board of Directors at a meeting on January 17, 2011 and entered in the minutes of such meeting in the Institution's minutes book.

Dated: January 17, 2011

  
Secretary

Suzanne E. Tuomi

**Chassell Township Schools  
Section 125 Cafeteria Plan  
ADOPTION AGREEMENT  
Effective Date: 01/01/2011**

**Item I: Adoption**

The Employer hereby establishes a Qualified "Cafeteria Plan" as set forth pursuant to Section 125 of the Internal Revenue Code. The Benefit Package Options listed in Item V below have been incorporated into this Plan by reference. Nothing in this Adoption Agreement shall be intended to override the terms of the Plan Document to which this Adoption Agreement is attached.

**Item II: Employer Organization**

Name of Organization: Chassell Township Schools  
Federal Employer ID Number: 38-6001478  
Address: 41585 US Hwy PO Box 140  
City, State, Zip: Chassell, MI 49916  
Form of Organization: Government  
Organized in the state of: MI  
Employer Affiliates:

**Item III: Plan Elections**

Plan Information  
Plan No.: 501  
Plan Name: Chassell Township Schools Cafeteria Plan  
Original Effective Date: 07/01/1997  
Plan Year Runs\*: 01/01 - 12/31  
Plan Restated and Amended: 01/01/2011

\*This Plan is designed to run on a 12-month plan year period as stated above. A Short Plan Year may occur when the Plan is first established, when the plan year period changes, or at the termination of a Plan.

**Plan Administrator:**

Chassell Township Schools

**Plan Service Provider:**

BASIC  
9246 Portage Industrial Drive  
Portage, MI 49024  
Phone: (269) 327-1922

**Item IV: Eligibility Requirements**

For all plan years, eligibility is: based on health plan.

**Item V - Benefit Package Options**

The following Benefit Package Options are offered under this Plan:

**Core Medical Plans.**

The terms, conditions, and limitations of the Core Health Benefits offered will be as set forth in and controlled by the Group/Individual Medical Insurance Policy or Policies.

**Non-Core Supplemental Plans.**

The terms, conditions, and limitations of the Non-Core Supplemental Health Benefits offered will be as set forth in and controlled by the Group/Individual Medical Insurance Policy or Policies.

**Group Term Life Plans.**

The terms, conditions, and limitations of the Group Term Life Benefits offered will be as set forth in and controlled by the Group Term Life Policy and/or a Qualified Section 79 Plan.

**Item VI: Plan Entry Date**

The Plan Entry Date is the date when an employee who has satisfied the Eligibility Requirements may commence participation in the Plan. The Plan Entry Date is the later of the date the Employee files a Salary Reduction Agreement or Date requirements are met.

**Item VII: Contacts and Responsibilities**

**Benefits Coordinator**

Name:  
Phone:  
Company Name:  
Street Address:  
City, State, Zip:

Jason G. Auel  
(906) 523-4691  
Chassell Township Schools  
41585 US Hwy PO Box 140  
Chassell, MI 49916

**Acceptance of Legal Process**

Name:  
Phone:  
Company Name:  
Street Address:  
City, State, Zip:

George Stockero  
(906) 523-4691  
Chassell Township Schools  
41585 US Hwy PO Box 140  
Chassell, MI 49916

**Item VIII - Incorporation by Reference**

The actual terms and the conditions of the separate benefits offered under this Plan are contained in separate, written documents governing each respective benefit, and will govern in the event of a conflict between the individual plan document and the Employer's Cafeteria Plan adopted through this Agreement as to substantive content. To that end, each such separate document, as amended or subsequently replaced, is hereby incorporated by reference as if fully recited herein.

Signature: \_\_\_\_\_

Name: Suzanna E. Tuomi

Title: School Board Secretary

Executed at: Chassell Township Schools  
41585 US Hwy PO Box 140  
Chassell, MI 49916

Date: 1/17/2011

Chassell Township Schools, Houghton County, Michigan (the "District")

A regular meeting of the board of education of the district was held in the school library \_\_\_\_\_ at 5:30 o'clock in the evening \_\_\_\_\_ in the district, on the 17<sup>th</sup> day of January 2011,

The meeting was called to order by \_\_\_\_\_, President.

- |          |         |                                                                |
|----------|---------|----------------------------------------------------------------|
| Present: | Members | Doug Hamar, Ken Kytta, Suzanna Tuomi, Lynn Gierke, Chris Hayes |
| Absent:  | Members | Carl Olson, Chris Sayen                                        |

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. On June 14, 2010, the District issued its 2010 School Building Bonds (the "Bonds"), the proceeds of which to be used for a building project (the "Project") approved by voters of the District; and

2. After completing the Project to the District's satisfaction, there remains a significant portion of the proceeds of the Bonds, and the District desires to use such remaining Bond proceeds to purchase back a portion of the Bonds of the District and retire said Bonds to remove them from debt of the District; and

3. The District desires to authorize The Huntington National Bank, Grand Rapids, Michigan ("Huntington"), to send tender offers to holders of the Bonds and to pay the principal of, accrued interest on and premium authorized herein to the holders of the Bonds so tendered.

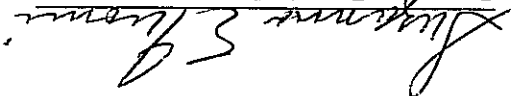
**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Huntington is hereby authorized to send requests for tenders to the holders of the Bonds; to pay the principal of, accrued interest on and premium not to exceed three percent (3%) of the principal of the Bonds so tendered; and to retire Bonds so tendered to remove them as debt of the District.

2. The Superintendent is hereby authorized to take all actions necessary to accomplish the purposes of this resolution, including paying any fees of Huntington, Stauder, Barch & Associates, Inc., and/or Thrun Law Firm, P.C., incurred with respect to the tender, purchase and retiring of the Bonds as authorized herein.

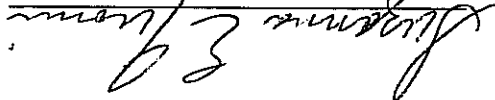
JJS/keh

Secretary, Board of Education



The undersigned, duly qualified and acting Secretary of the Board of Education of Chassell Township Schools, Houghton County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on January 17, 2011, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976, PA 267, as amended.

Secretary, Board of Education



Motion declared adopted.

Nays: Members None

Chris Holmes

Ayes: Members Doug Hamar, Ken Kytta, Suzanna Tuomi, Lynn Gierke,

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.